**Cut-and-Paste Acquisition Language for Multifunction Devices (Imaging Equipment) [Product Solicitation]**

**Statement of Work [*Include in solicitation AND contract language*]**

According to [*your organization’s*] goals to optimize energy performance at [*your site*], the Vendor shall ensure that all multifunction devices supplied are [ENERGY STAR ® certified](https://www.energystar.gov/productfinder/) and/or are rated as [EPEAT [*specify tier*]](https://epeat.net/).

**Technical Specifications [*Include in solicitation AND contract language*]**

Vendors shall supply a multifunction device (imaging equipment) that is ENERGY STAR ® certified and/or rated as EPEAT [*specify tier*] tier.

Find an ENERGY STAR ® certified multifunction device (imaging equipment) at: <https://www.energystar.gov/productfinder/product/certified-imaging-equipment/results?formId=b2a2a21a-f7da-4191-b2ea-06c25d403902&scrollTo=5&search_text=&product_type_filter=Multifunction+Devices+%28MFD%29&brand_name_isopen=0&marking_technology_isopen=0&markets_filter=United+States&zip_code_filter=&product_types=Select+a+Product+Category&sort_by=brand_name&sort_direction=asc&currentZipCode=12203&page_number=0&lastpage=0>

Find an EPEAT [*specify tier*] rated multifunction device at:

<https://epeat.net/imaging-equipment-search-result/page-1/size-25?productTypeId=185450>

Multifunction devices that are not ENERGY STAR ® certified and/or rated as EPEAT [*specify tier*] tier **will not** be considered for the bid.

**Document Requirements [*Include in solicitation AND contract language*]**

The Vendor shall submit manufacturer cut sheets for each multifunction device indicating ENERGY STAR ® certification and/or EPEAT [*specify tier*] rating.

**Evaluation Criteria**

[*Option 1*] The Vendor will be evaluated based on the Vendor’s ability to fulfill the product requirements and verify that all multifunction devices supplied are ENERGY STAR ® certified and/or rated as EPEAT [*specify tier*] tier.

[*Option 2*] The Vendor will be evaluated based on Best Value as assessed through life cycle cost analysis. Vendors are required to provide the cost for each product using the life cycle cost formula below:

LCC = I + Repl − Res + E + W + OMR + X

where:

LCC = Total LCC in present-value dollars of a given alternative

I = Present-value investment costs

Repl = Present-value capital replacement costs

Res = Present-value residual value (resale value, scrap value, salvage value) less disposal costs

E = Present-value energy costs

W = Present-value water costs

OMR = Present-value non-fuel operating, maintenance, and repair costs

X = Present-value other costs (benefits treated as negative costs)

For more information on how to calculate the life cycle cost of a product, refer to <https://nvlpubs.nist.gov/nistpubs/hb/2020/NIST.HB.135-2020.pdf>

Reference: SF Tool Green Procurement Compilation - <https://sftool.gov/greenprocurement>