**Cut-and-Paste Acquisition Language for Ventilating Fans [Product Solicitation]**

**Statement of Work [*Include in solicitation AND contract language*]**

According to [*your organization’s*] goals to optimize energy performance at [*your site*], the Vendor shall ensure that all ventilating fans are [ENERGY STAR ®](https://www.energystar.gov/productfinder/) certified products.

**Technical Specifications [*Include in solicitation AND contract language*]**

The Vendor shall supply ENERGY STAR ® certified ventilating fans. View a list of all ENERGY STAR certified ventilating fans at the link below: <https://www.energystar.gov/productfinder/product/certified-ventilating-fans/results>

Ventilating fans that are not ENERGY STAR ® certified **will not** be considered for the bid.

**Document Requirements [*Include in solicitation AND contract language*]**

The Vendor shall submit manufacturer cut sheets for each model of ventilating fan supplied indicating ENERGY STAR ® certification.

**Evaluation Criteria**

[*Option 1*] The Vendor will be evaluated based on the Vendor’s ability to verify that all ventilating fans supplied under this contract are ENERGY STAR ® certified.

[*Option 2*] The Vendor will be evaluated based on Best Value as assessed through life cycle cost analysis. Vendors are required to provide the cost for each ventilating fan using the life cycle cost formula below:

LCC = I + Repl − Res + E + W + OMR + X

where:

LCC = Total LCC in present-value dollars of a given alternative

I = Present-value investment costs

Repl = Present-value capital replacement costs

Res = Present-value residual value (resale value, scrap value, salvage value) less disposal costs

E = Present-value energy costs

W = Present-value water costs

OMR = Present-value non-fuel operating, maintenance, and repair costs

X = Present-value other costs (benefits treated as negative costs)

For more information on how to calculate life cycle cost, refer to <https://nvlpubs.nist.gov/nistpubs/hb/2020/NIST.HB.135-2020.pdf>

Reference: SF Tool Green Procurement Compilation - <https://sftool.gov/greenprocurement>